



DATE: March 13, 2009

MEMORANDUM FOR ALL PROGRAM ELEMENTS

FROM: PMCDP CERTIFICATION REVIEW BOARD

SUBJECT: Temporary Project Management Career Development Certification

The Project Management Career Development Program (PMCDP) Certification Review Board (CRB) established a new process whereby candidates with strong project management experience from outside the Department, hired into project director positions, may be granted a temporary PMCDP certification. Temporary certification allows the federal employee to be assigned project manager responsibilities on capital asset project while simultaneously completing DOE-specific training and preparing their certification packages for final CRB action. Temporary certification will be good for one calendar year.

Temporary certifications are granted by the sponsoring CRB member, or their designee. If the sponsoring program office is not a voting member of the CRB, the Office of Engineering and Construction Management will act as the grantor of temporary certification.

Temporary federal project directors will also be required to (at a minimum):

- Complete the PMCDP Orientation Course,
- Accept formal mentoring from the CRB voting member or a Federal Project Director of his/her choosing,
- Satisfy PMCDP requirements under DOE Order 361.1 B,
- Populate competency data within DOE CHRIS/ESS system and a complete profile for CRB consideration,
- Complete other training and/or developmental assignments deemed appropriate.

This flash will be available at the following website: [http://www.management.energy.gov/policy/guidance/policy\\_flashes.htm](http://www.management.energy.gov/policy/guidance/policy_flashes.htm).

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